



High School
Grades 7-12

DISCIPLINE REPORT REQUEST

Top Section to be completed by Parent/Guardian

Student Name _____	DOB _____
First Middle Last	
Address _____	
Street City/Town State Zip	
School Attending 2019-20 _____	
Name of School City/Town Grade	
I authorize the release of my child's discipline records to Sacred Heart School.	
_____	_____
Parent/Guardian Signature	Date

Please give this completed form to the person at your school who is responsible for student discipline records.

To the Principal/Guidance Counselor/Registrar:

The student listed above is applying for admission to Sacred Heart Middle/High School (grades 7-12) for 2020-2021. Pursuant to the Education Reform Act of 1993*, a copy of any discipline report on file for this student is requested.

- The above named student has had no issues relative to discipline
- The above named student has had issues relative to discipline. A copy of the discipline report is attached to this form.

Signature of School Official _____ Date _____

Name (print) _____ Title _____

Records should be sent to: **Admissions Office**
Sacred Heart School
399 Bishops Highway
Kingston, MA 02364

Thank you very much for your attention to this matter.

*Education Reform Act of 1993

Section 37, Section 37L of said Chapter 71 of the General Laws, as appearing in the 1990 Official Edition, is hereby amended by adding the following...
"A student transferring into a local system must provide the new school system with a complete school record of the entering student. Said school record shall include, but not limited to, any incidents involving suspension or violation of criminal acts or any incident reports in which such student was charged with any suspended act."